

**Carteret County Schools**  
**Request from School for Salary Payment**

School \_\_\_\_\_

Payee's Name \_\_\_\_\_

Payee's Last Four of SS# \_\_\_\_\_

Amount of Gross Salary to be Paid \_\_\_\_\_

Add Matching Social Security @ 7.65% \_\_\_\_\_ Gross Salary x .0765

Add Matching Retirement @ 25.02% \_\_\_\_\_ Gross Salary x .2502

\*\* Total Amount of Check Attached \_\_\_\_\_

\*\* Compute only if payee is currently enrolled in Retirement System.

Reason for Payment Request

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved by \_\_\_\_\_

Principal

\_\_\_\_\_

Date

\_\_\_\_\_